



S. K. PAUL & CO.
Chartered Accountants

To
The Chairman
Halisahar Municipality

Sub: Internal Audit Report for the FY 2014-15 of Halisahar Municipality

Ref: Your Appointment Letter Vide Memo No: 138/1-18, dated 08/07/2017

Sir,

In terms of your above appointment letter vide Memo No. 138/1-18, dated 08/07/2017 related Internal Audit of Halisahar Municipality, we have visited the following department of your ULB from time to time during course to verify the various records and vouch transactions thereto:

- 1) Establishment Department
- 2) Accounts & Finance Department
- 3) Sanitation Department
- 4) Public Works Department
- 5) Electric Department
- 6) Building Plan Department
- 7) Trade License Department
- 8) Relief Department
- 9) Water Supply Department
- 10) Property Tax Department
- 11) IT Department
- 12) Health Department
- 13) Youth and cultural Department

After verifying the records as maintained by above department of your ULB we noted some discrepancies/ findings and observations and on the basis we have prepared statement on the department wise findings and submitted the same for the clarifications/replies against our audit queries from your end.

We have considered your clarifications/replies against our Audit queries while preparing your this Audit Report for Halisahar Municipality for the year 2014-15.

We hereby submit the detailed Internal Audit Report for your kind perusal and on ward necessary Action from your end.

Thanking you,

Yours faithfully,



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Chairman
HALISAHAR MUNICIPALITY

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